



### Customer Pre-Project Checklist

The following requests are made by Standard Windows & Doors to the occupants in the interest of ensuring the project is completed to the best possible outcome. We kindly ask that you complete the following prior to the project's start date:

**Clear Work Area:** If you have furniture, decor or any other items in front of the window or door opening, please make sure to clear the area during the installation process.

**Lawn Items:** If you have items in your lawn, we suggest moving them into the garage, a shed, or far away from the home/project area to prevent damage. Although our workers are especially careful, there is always the possibility of a tool or building material being accidentally dropped during the project. We want your lawn items (patio furniture, grills, fireplaces, garden décor, etc.) to be safe during the project, so we ask that you move the items if possible.

**Trees, Bushes, Plants:** Although our workers are top-of-the-line exterior remodelers, they are not trained arborists. It is our customers' responsibility to trim and/or cut back any trees, bushes, plants, etc., before the project begins. If this is not done, our workers may be forced (if their workspace is impeded) to cut back the interfering foliage. Avoid this situation by taking care of this prior to project start.

**Wall Items:** Please use discretion regarding what items you leave hanging on your interior walls during the project. Most of the time this is not an issue, but occasionally, we will have a customer make mention that a picture or other item found its way off the wall and onto the floor during the project. Again, this is rare, but it does happen occasionally. If you have a fragile or sentimental item hanging on your wall, please consider removing for the project's duration.

**Grass & Pet Waste:** We ask that you cut the grass and remove pet waste prior to the project start. Also, if possible, please lower the lawnmower blade when cutting. We ask this because having low-cut grass significantly helps us perform a more thorough cleanup. Lastly, pet waste (if not picked up) finds its way onto our boots, then onto our ladders, then onto your new project.

**Thank you for choosing Standard Windows & Doors!**

